

ENGINEERS REGISTRATION BOARD

REQUIREMENTS FOR REGISTRATION OF FOREIGN ENGINEERING CONSULTING FIRM

In addition to filling out the appropriate application forms and paying application fees (USD 1500) applicants shall submit the following documents along with the application forms for consideration of registration by the Board:

1. Copy of certificate of Incorporation or Compliance from Registrar of Companies in Tanzania (BRELA)
2. Company of Profile of previous consulting works
3. Extract from the contract (for firms engaged in Government projects) showing equipment and facilities for the project availed to the consulting firm
4. Copy of current business license OR Evidence of Offer/Contract of engagement or business in Tanzania
5. Share Certificate/Power of Attorney for Consulting Engineer and listing of All Engineers engaged in the project.(attach Cvs)
6. Copy of office ownership/lease agreement
7. Copy of documentary evidence on ownership of Equipment & Facilities listed (receipts, etc)
8. Listing of owned reference books, codes of practice, design manuals, design software, etc

Consulting firms or business names are required to have at least one of the **key/lead personnel or partner** registered with the Board as consulting engineer in one of the fields of specialization applied for registration. They are also required to have accessible office and basic equipment and tools for carrying out engineering consulting works.

NB: Incomplete applications will not be processed.

All inquiries about registration should be addressed to:

The Registrar,
Engineers Registration Board,
P.O. Box 14942,
Dar es Salaam
Pamba Road

Tel: +255 22 2122836, 2136205

Fax: +255 22 2115373

E-mail: registrar@erb.go.tz

Website: www.erb.go.tz
